

JOB DESCRIPTION: TEACHING ASSISTANT INTERN

The Community Music School of Ann Arbor is looking for experienced musicians who have an interest in teaching chamber music. Interns work side-by-side with current faculty in a supportive role.

The ideal candidate will be experienced in handling a wide range of tasks and will be able to work under the guidance of the lead teacher. This person must be at least 18 years old, comfortable with taking direction, and willing to learn new approaches to teaching including our conductorless approach.

Part-time: 2-3 hours per week

Teaching Assistant Responsibilities:

- Assist with having room prepared before class starts.
- Assist lead teacher in guiding students to improve their chamber music playing. (eg. supervision of independent rehearsals, one-on-one coaching, etc.)
- Lead class should the lead teacher be unable to teach.
- Management tasks: Take pictures, post communications to REMIND, keep track of/organize sheet music.
- Assist teacher in any and all tasks before, during, and after class time.
- Assist in active recruitment throughout the year. (eg. emailing directors in schools, talking to teachers in the area, posting on social media, etc.)

Qualifications:

- Must be 18 years or older.
- Must be able to have transportation to the schools where the classes are held.
- Must be able to learn new skills related to classroom management.
- Must be able to handle and prioritize multiple tasks.
- Be flexible and willing to take on new and different requests.
- Have working knowledge of chamber music.
- Must be an experienced musician.

Compensation: un-paid.

TO APPLY: Candidate must submit a cover letter and resume. Send all materials via email to Tammy Mayrend, Communications Liaison at communications@cmsa2.org.