

**PRIORITY DEADLINE:** *August 31<sup>st</sup>*

## Financial Aid Application

Dear Applicant,

Thank you for your interest in the Community Music School of Ann Arbor (CMSa2). CMSa2 offers financial assistance based upon financial need. In order to be considered for the Financial Aid program, please complete and return the Application Form and attach a copy of the required documents listed below:

Before filling out the application, please read over the entirety of the form to prepare all the necessary documents.

### For ALL students- New and Returning:

- Submit this Financial Aid Application (online, or a paper copy)
- All students *must* schedule an orientation with CMSa2 staff. Orientations will occur early in the Fall semester and scheduling information will be sent by email upon receipt of this application.
- Proof of Income (You will need to upload):
  - Form 1040, 1040-A, or TWO of the following: a letter from a Social Service Agency, a Social Security Administration, an Unemployment Office or any other document of income.
- Student Motivation Form (Section IV of this application)

### For Returning Students ONLY:

- Music Teacher Reference Form

Financial Aid Applications may be submitted here online, or printed and mailed to Community Music School of Ann Arbor, Attn: Kasia Bielak-Hoops, Executive Director, PO Box 2447, Ann Arbor, MI 48106.

Email: [cmsa2programs@gmail.com](mailto:cmsa2programs@gmail.com)

We look forward to receiving your application!

Very Sincerely,  
CMSa2 Team

***Diversity adds strength to our art, our School, students and faculty. CMSa2 is committed to providing equal opportunities regardless of age, color, sex, physical disability, marital status, sexual orientation, religion, and ethnic origin in administration of its educational policies, programs, admissions policies, scholarships and employment practices.***

## Need-Based Scholarships

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The Community Music School of Ann Arbor (CMSa2) offers financial assistance based upon **financial need**.

- Financial aid students may use the payment plan, but failure to make payments will result in rescission of financial aid.
- Even though financial aid is limited, CMSa2 will make every effort to assist students who demonstrate financial need and would not be able to study at CMSa2 without financial assistance.
- ***Scholarship recipients are expected to participate in CMSa2 related volunteer activities which may include helping at events and with fundraising efforts.***

## Financial Aid Policies

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CMSa2 doesn't usually award full scholarships. The range of scholarship assistance will be usually **between 10 % and 80% of the total tuition** for qualified students. Please take this in consideration when you decide on the lesson/classes options.

## Priority Consideration

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For priority consideration, applications for financial aid must be submitted **no later than August 15th** for the following academic year.

After this date, applications will be considered on a rolling basis as funds allow. Any increase in lesson time or number of lessons will not necessarily result in a proportionate increase in the award. A student who withdraws prior to the completion of a semester will not receive credit on his/her financial assistance for subsequent enrollment.

## Obligations for Recipients

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Acceptance of financial aid from CMSa2 carries with it an obligation on the part of the student to attend lessons/classes on a regular basis and to work diligently on making progress in his/her areas of study. It is also expected that students and parents will interact in an appropriate manner with staff and faculty.

## Financial Aid Disclaimer

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The receipt of assistance does not guarantee assistance in the future. All financial aid students will be required to submit a signed financial aid contract to indicate acceptance of their financial aid award.

## Financial Aid Application

### SECTION I: Personal Information

Student Name: \_\_\_\_\_

Date of Birth (MM/DD/YYYY): \_\_\_\_\_ Grade (Fall Semester): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

#### Please check appropriate boxes:

Are you a new student to CMSa2 or returning?  New  Returning

Were you awarded Financial Aid last year?  Yes  No

Are you applying for Financial Aid for a group class/ ensemble or private lessons?

Group Class/ Ensemble  Private Lessons

#### Group Class Applicants

Which group class/ensemble are you planning to register for? \_\_\_\_\_

#### Private Lessons Applicants

Which instrument do you plan to study? \_\_\_\_\_ Who is your private instructor? \_\_\_\_\_

Your intended private lesson length:  30 minutes  45 minutes  60 minutes

Do you plan to register to the Suzuki program?  Yes  No

List all the lessons or classes for which you plan to register this semester/year (group class, private lesson, chamber music, jazz combo, orchestra and/or any other classes):

***This is for the Financial Application only. Providing information on this form does not register you for lessons or classes. You must register after receiving notification of your award in the mail.***

### SECTION II: Applicant's Musical Achievements

Number of years of previous private instruction: \_\_\_\_\_ Instrument: \_\_\_\_\_

Notable musical achievements or awards (additional musical achievements may be listed on a separate piece of paper): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**SECTION III: Financial Information**

In order to assess Financial Aid eligibility, please provide the following:

Number of members in your immediate family (# in household): Adults\_\_\_\_Children\_\_\_\_

For the purpose of income verification, I have attached a copy of our most recent **Federal Income Tax Return** (Form 1040, 1040-A or 1040-EZ pages 1 and 2 only, no schedules) **OR** two of the following documents:

- Letter from Social Welfare Agency stating amount of allotment
- Official proof of Social Security income or survivor’s pension
- Official proof of unemployment compensation
- Proof of other source of income (child support or alimony)
- Other\_\_\_\_\_

Parent/Guardian #1 total yearly Adjusted Gross Income: \$\_\_\_\_\_

Parent/Guardian #2 total yearly Adjusted Gross Income: \$\_\_\_\_\_

Total yearly family Income (add #1 and #2): \$\_\_\_\_\_

Names of other family members who will be studying at CMSa2: \_\_\_\_\_

**Section IV: Student Motivation Form (page 6 of this printed pdf)**

**SECTION V: Music Teacher Evaluation**

Every applicant who has previously studied music privately must ask his/her instructor to submit a Teacher Recommendation Form (page 4)

I have forwarded the Teacher Evaluation form to my teacher and requested that he/she fill out and return it under separate cover.

**AGREEMENT:**

I understand that a Financial Aid award is contingent upon the student’s progress and full participation and cooperation in all lessons, classes, and ensembles for which the student is registered. I certify that the information provided on this form and all accompanying documents is correct and understand that false misleading and/or incomplete information will not be considered or forfeiture of all Financial Aid awards. Scholarship recipients are expected to participate in CMSA2 volunteer activities.

Signature (parent/guardian or Adult Student): \_\_\_\_\_ Date: \_\_\_\_\_

<b>CHECKLIST</b>		
<input type="checkbox"/> Completed Application	<input type="checkbox"/> Copy of Income	<input type="checkbox"/> Music Teacher’s Recommendation
<i>Please do not send a registration form or any payment at this time</i>		

**Mail:** Community Music School of Ann Arbor | PO Box 2447, Ann Arbor, MI 48106 | Attn: Executive Director

<b>FOR OFFICE USE ONLY</b>		
Application received: ___/___/___	Registration received: ___/___/___	Amount of Award: \$_____ = _____%

# MUSIC TEACHER REFERENCE FORM

Name of Student: \_\_\_\_\_

The above student has applied for Financial Aid from the Community Music School of Ann Arbor. Any information you provide will be kept confidential.

How long and in which capacity have you known the student?

Has the student maintained an interest and made significant progress in his/her musical studies?

Please indicate your personal rating of the student by circling the appropriate response on the scale where 1 is poor and 5 is excellent.

<b>Cooperation</b>	1	2	3	4	5	N/A
<b>Initiative</b>	1	2	3	4	5	N/A
<b>Attitude</b>	1	2	3	4	5	N/A
<b>Attendance</b>	1	2	3	4	5	N/A
<b>Technique</b>	1	2	3	4	5	N/A
<b>Musicianship</b>	1	2	3	4	5	N/A
<b>Motivation</b>	1	2	3	4	5	N/A

Would you recommend that this student receive Financial Aid?  Yes  No

If you are recommending this student, which length of lesson do you recommend? \_\_\_\_\_

\_\_\_\_\_  
Teacher Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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